

## Efficient Writing Classes

### What our participants are saying!

*"This class should be mandatory for all new hires who are moving into roles that require written communication."*

*"Information on organizing and editing was most valuable."*

*"I had a rush presentation to prepare and your Efficient Writing techniques enabled me to prepare a much more complete presentation in the short time I had available."*

*"I now understand that technical writing is completely different from the writing I was taught."*

*"I found the techniques on international communication most valuable."*

*"Examples were excellent!"*

*"The information on sending better e-mails really helped me."*

*"All managers should take the e-mail class."*

*"It was great stuff."*

*"The edited homework that you passed back really pinpointed my weaknesses and gave me useful suggestions on how to do better."*

*"I see now how bullet lists and number lists can make information clearer to the audience. Tables too."*

*"Everyone in our company should take this course!"*

